



## SAFE START SCHOOL

WILLPOWER-INITIATIVE-SUCCESS-EMPATHY

### Admission Policy

Policy Created: November 2024

Reviewed by: Grace Speakman

Review Date: November 2025

Safe Start School is a specialist independent school offering alternative education to young people aged 11-16 years with a wide range of SEMH needs.

Our unique approach works toward developing our pupils' behavioural, social and emotional needs as well as their individual academic achievement. All of our specialised staff endeavour to develop potential in all of our young people.

The purpose of this document is to set out the school's admission policy and to demonstrate that pupil admissions will be fair, open and transparent. The admissions policy will:

- Offer local authorities placements for students with Educational Health Care Plans (EHCP's)
- Enable Safe Start School to provide a structured, stable environment which will ensure that we are able to meet the individual needs of each pupil.

#### **Admission Arrangements**

Safe Start School will only admit pupils in line with this admissions policy and following consultation with a Local Authority.

Safe Start School will be run in accordance with all equalities law. It will admit pupils aged between 11 and 16 years who have been referred to the schools and named pupils on application from the

local authority who hold an EHCP. Safe Start School does not accept applications from parents/carers or self-referrals from potential pupils.

### **Pupil Admission Numbers**

Safe Start School has a published pupil admission number of 38 places.

Pupils will not be admitted above the published admission number.

### **Admission Procedures**

The referral procedure is as follows:-

#### 1. LA SEN Panel

- a. Consultation documents are securely sent to Safe Start School.
- b. Safe Start School arranges a tour of the school with parents/carers and any relevant professionals
- c. Safe Start School will make a decision on whether they can meet the needs of the pupil
- d. LA referral forms and/or a Service Level Agreement will be completed and signed by both parties

### **Enrolment Process**

Our enrolment process includes an initial assessment to ascertain the level of operation of the young person. This is done through standardised assessments from BKSB. This stage also involves the collection of background information about the young person, previous school results, and risk assessments. Meetings with parents/ carers and all professionals working with a young person are held to ensure the greatest support for the placement, from everyone involved.